

**Human Givens Institute
Minutes of Human Givens Institute Board Meeting**

Date of Meeting: Monday 15th November 2021 at 1900 - 2100 on Zoom

Present: Sue Gray, Judith Desbonne, Ivan Tyrrell, Jane Tyrrell, Joe Griffin, Malcolm Hanson & Julie Lawrence

Apologies: None

In attendance: Monique Nauta, Kim Hood unable to attend this time, will attend the next meeting.

Resignations: Chrissy Boyce and Carel Baynen

3. **Declarations of interest** (including between the College, Foundation and Institute)

IT and JG cover all companies. JT leads the HGC.

4. **Minutes of the last meeting** – agreed and signed off. Action: publish on website

5. **Matters arising-** Item: 6 Supervision MN appointed. Item: 6.2 to be covered in agenda for 15.11.21

Item: 6.3 EOC recruited and constituted. Conference to be discussed in agenda

15.11.21 Administrator AT appointed.

	ITEM	OUTCOME	ACTION
6.1	Regulation and Registration a. RPSC Report b. PSA Conditions c. RPSC Chair recruitment d) RPSC Training event	a. Report accepted b. Await response from PSA regarding amendments to complaints process c. Kim Hood appointed Approved.	Training: Recent Part III passes invited to events in order to recruit new members to the RPSC. Andy Tarrant
6.2	Regulation of Students of HG – the process	JT emailed GH to draw up suggestions which will then be run past MN	JT to produce suggestions by next Board meeting (17.01.21)

	(carried from July 21 st 2021 meeting)		

7. Serving the membership

7.1	Peer Supervision Groups (PSG)	JD to meet MN to set something up by January 2022. It was felt that a 15 minute drop-in to a Peer Group may be enough versus staying too long at a meeting. Questionnaires could be set up to assess whether the Peer Groups were working well. Do a reminder that all HGTs need to attend an HG peer group	JD and MN to set up a model for the Peer Groups
7.2	Members numbers update	What is the ambition of HG as regards those registrants who complete Part III who go on to become Members?	JLa to set out clearly in her submission the number of UK-based registrants versus those overseas.
7.3	Agree key items for the Bulletin after the Board meeting	Topics decided upon were: 'frontline request', supervision study day, SCopEd update, PSA links, DBS update, conference, website/IT knowledge. Peer Group update and Malcolm's appointment	SG and AT to discuss the bulletin.

8. Clinical: Training, Research and Supervision

8.1	Integrity Group	IT and JG to call a meeting and there may be opportunities for others to join the group, but they must have the specific expertise and/or research experience. There will be a webinar on the changes to the manual when complete. It will be strongly recommended everyone attend.	IT and JG to set up Integrity Meeting Manual update meeting when appropriate - JT
8.2	Curriculum Review Update - GH	It is continuing and due to be completed mid-2022, sooner if possible.	
8.5	Conference – Face to Face in May 2022	There will need to be a working group to look at setting up a conference. Need a minimum number of attendees. Unlikely to be an online event accompanying the live session. AGM may	AT to set up a conference working group meeting

		be in January and also Board meeting at conference.	SG and JT to put forward a proposal.
8.6	Update on HG College activity	Nothing new to report.	

9. Promote and disseminate Human Givens

9.1	HGI Promotion:	Discussed at workshop.	
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9.2	Changes to the HGI website in 2022 - commission a report.	Potential £20K cost required to rebuild the website. It was identified there was a need for an independent view of this requirement.	Requests to be made via the bulletin for anyone with IT knowledge to speak to Design re. the website requirements. Follow up IT expert link suggested by JL
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1. Organisational Governance

10.1	Risk Register	It was identified that there was a need for an additional replacement director with the appropriate skills to be the lead on the Risk Register.	
10.2	a. Finance Report b. Next year's budget	a. Accounts all in order b. A provisional budget could be set based upon this year's numbers. HG is financially independent; there is the potential need to increase the membership fee.	JL draft budget to next board meeting and sign off in March 2022

10.3	Update on replacement of HGT Supervisor & Peer Group Director Role	MH to be appointed.	
10.4	Board Workshop on November 13 th 2021 – time scale for Delivery Plan to come to board for approval	Workshop held. Notes and actions being compiled.	
10.5	Date for AGM	Agreed to be in January	AT to do a Doodle for Directors and then set the date with SG
11.	Time and date of next meeting	January 17 th 2022	

12. Any other business – It should be noted that Carel Baynen and Chrissy Boyce have resigned from their respective positions as Board Members. The Board wishes to thank them both for their contributions and service to the Institute.

Pattern 3rd Monday (usually)

March 21st, 2022

May 16th, 2022

July 11th, 2022

September 19th, 2022

JT Jane Tyrell SG Sue Gray JLa Jan Lauanders JT Judith Desbonne MN Monique Nauta

JL Julie Lawrence JG Joe Griffin IT Ivan Tyrrell AT Andy Tarrant MH Malcolm Hanson