

Minutes of Human Givens Institute Board Meeting

Date of Meeting: Wednesday 21 September 2016 (7pm)

Medium: Skype

Present: Julian Penton (Chair), Jan Hurley, Julie Lawrence, Celia Nicholson, Ivan Tyrrell, Declan Lyons (from item 3)

In attendance: Sue Saunders, Jane Tyrrell

Apologies: Cathriona Edwards, Ian Thomson

1. Apologies

Received from Cathriona Edwards (member) and Ian Thomson (in attendance).

2. Declarations of interest

None.

3. Minutes & matters arising:

Jane Tyrrell updated on progress with assessing the proportion of time used by office staff on HGI matters.

Celia Nicholson asked for comments by email on her circulated paper for HGI membership criteria.

Peer groups: Jan Hurley has emailed peer groups with feedback, describing her role. She is attending a Liverpool peer group shortly.

4. Board composition

The Board discussed the Board Composition and agreed it with minor amendments.

Action: Julie Lawrence to circulate finalised policy

5. PSA Reaccreditation

Sue Saunders confirmed that Owen Davies and Lance Kearon had agreed to support the next phase of PSA accreditation.

6. Finance and audit committee

The minutes of the meeting held 30 August 2016 were noted.

Jan Hurley enquired about establishing a direct debit scheme. It was noted that this would reduce admin but supporting paperwork would still need to be received to complete registration. Agreed to look into standing orders as a solution. **Action: Celia Nicholson - Finance Committee to explore.**

The Board agreed the final accounts. A report will be prepared for the AGM.

Celia Nicholson confirmed the recommendation that the HGI should progressively reduce the subsidy from the College and Publishing arms although this would take some time. She also highlighted the need for improved budgeting.

Jane Tyrrell queried the strategy for generating additional income. It was agreed that there were ideas which needed some consideration – it was agreed that the Board would ask the Marketing Committee to lead a session involving Jane and others from the office.

Action Cathriona Edwards

Membership numbers are stable despite fee increases. This will be monitored as there may be a need to raise fees again. Ivan Tyrrell and Jane Tyrrell advised that there was some evidence that PSA accreditation had increased take up of Human Givens training.

7. HGI support for the Netherlands

The Board noted that the Netherlands group had established an independent Human Givens branded group.

It was agreed that there was a need to regulate the use of the Human Givens brand and Celia Nicholson would look into trademarking.

Action Celia Nicholson

It was agreed that the Board would respond to say that we needed to look into how we manage global registration, publishing and training and we will revert to them in due course. We will confirm that we are likely to integrate subsidiaries into the UK arrangements for registration, training, publishing and trademarking. A Global Licensing sub group involving Celia Nicholson, Ivan Tyrrell, Sue Saunders, Julie Lawrence, Jane Tyrrell, and a rep from HGF (to be confirmed by Ivan Tyrrell). **Action: Celia Nicholson**

Ivan will speak to Renee Van Der Vloodt about the Netherlands approach.

Action: Ivan Tyrrell

Celia Nicholson suggested that the website should include no links to enterprises until we are sure they are compliant with the Global Licensing policy. Existing links which are not compliant will be immediately removed.

Action: Jane Tyrrell

Jan Hurley suggested that the College should include in Part II information about the protected brand and make clear that it is not legal or ethical to use the brand outside of the regulated environment. **Action: Jane Tyrrell**

8. Invitation to join the Collaboration of Accredited Registers

Agreed that we should join the group and Ian Thomson should attend initially but should seek to handover to one of the two new leads as soon as practical. **Action: Ian Thomson**

9. Ireland: Public Consultation on Regulation

Sue Saunders briefed the Board on plans for regulation in Ireland. The PSA in UK are aware of the process. It was agreed that the Institute should proactively involve itself in the process. It was noted that this is a much more stringent process than that developed in the UK. It was agreed that the Institute should respond supporting the professional bodies' recommendation on regulation, which is closer to the UK model. Sue is assembling a team to develop the response.

Action: Sue Saunders

10. Fellow membership criteria

Board members to respond to Celia Nicholson's proposed criteria out of committee.

11. Conference survey

Don Elwick has proposed a survey – Jane Tyrrell will discuss with Don and sign off on behalf of the Board. **Action: Jane Tyrrell**

12. AOB

Diary management – local Google calendar arrangements will be used but a global process is not necessary.

AGM – to be established as a telecon on Monday 23 January 2017.

Action: Jane Tyrrell.

13. Date of next meeting

Thursday 10 November 2016 7pm.